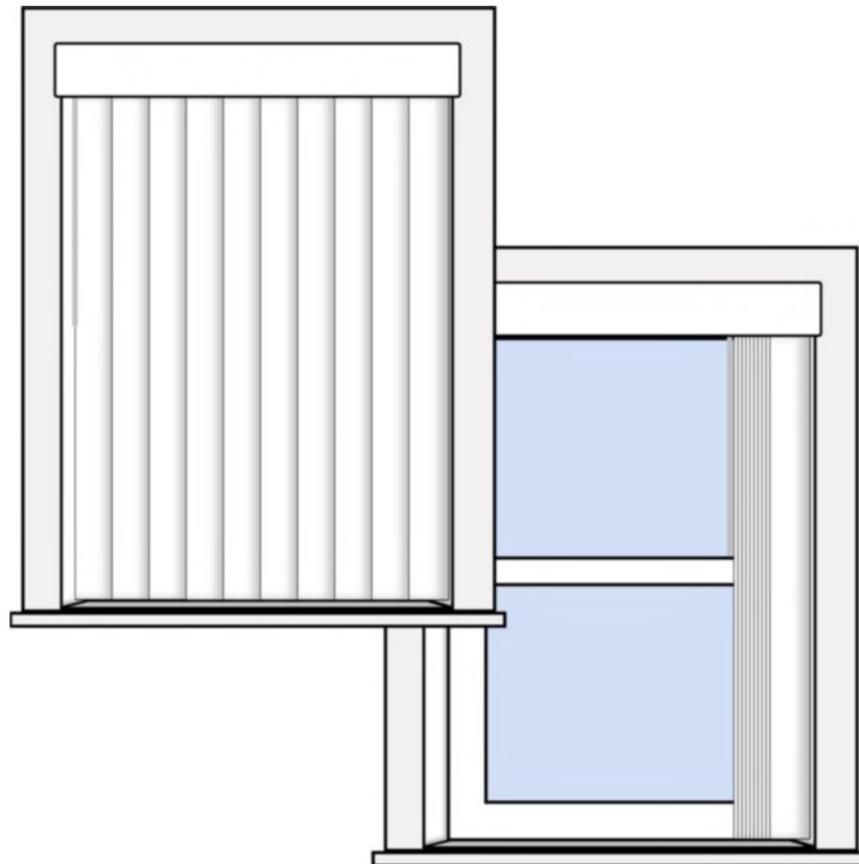


Installation Instructions Vertical Blinds



Installing Your New Vertical Blinds

Thank you for your purchase of a Century Blinds Inc. Vertical Blind.

Please take a moment to review the contents of your parts package.

Your parts package should contain the following:

Standard Parts:

- 1) Mounting Clips (IM) or Brackets (OM).
- 2) Two Mounting Bracket Screws per bracket.
- 3) Valance Clips. (Quantity and type will vary based on type and width of valance ordered.)
- 4) Center Support Brackets w/screws. (As needed)..

Optional Parts (On request):

Hold Down Brackets

Spacer Blocks or Extension Brackets

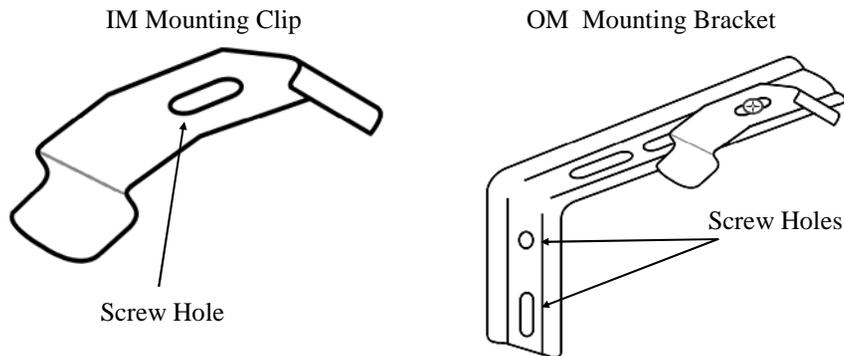
- Use spacer blocks or extension brackets to project the standard mounting brackets out over any obstructions (such as window moldings or ledges).

Bracket Requirements:

All blinds require a minimum of two mounting brackets (included).

If your vertical blind was ordered for inside mount, mounting clips will be included in your parts package. The clip is mounted directly into ceiling/top frame. The correct number of these clips will be provided for the size of your blind.

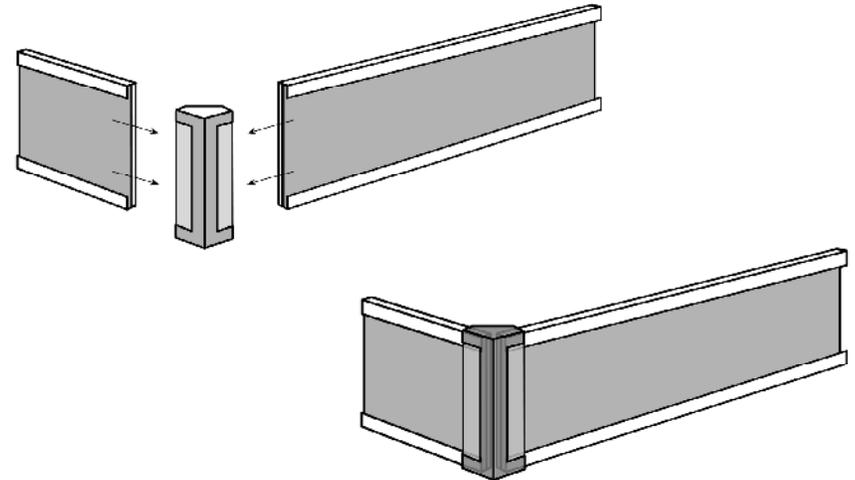
If your blind was ordered for Outside Mount, the mounting clips will come attached to an L-bracket designed for outside mounting. The bracket is installed with the short end against the wall. (Fig 1b)



Inside Mount Installation:

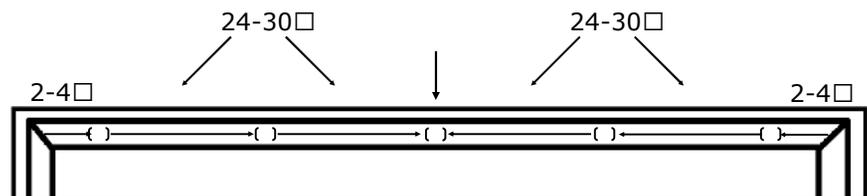
If your blind was ordered with a Standard Valance, you will need to attach the returns before you begin. Attach the corner clip to the end of the valance. Insert the valance return into the opposite end of the corner clip.

If your blind was ordered with a Rounded Valance, the returns are pre-attached. No assembly is necessary.



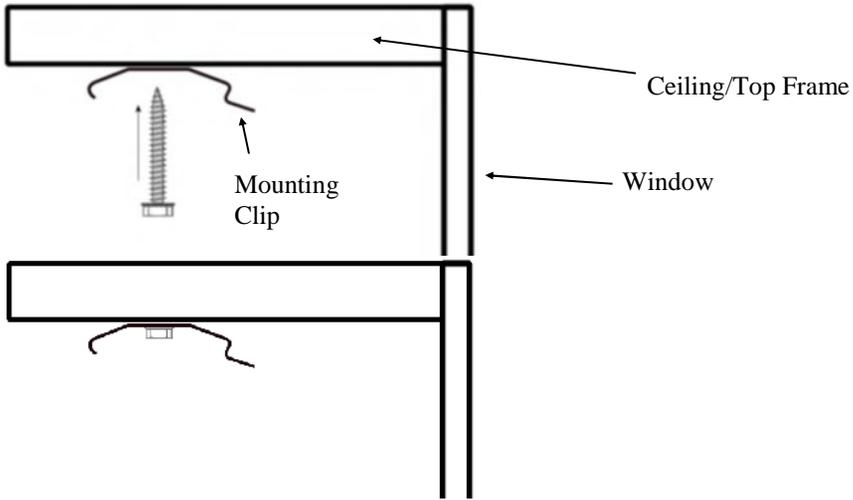
Mark your mounting clip locations on the window frame with a pencil. The first two clips should be mounted 2-4" from each end of the headrail. Additional clips are then evenly spaced between, no more than 24-30" apart. (Fig 2) If your window is 60" or less, only two clips will be necessary.

**Please note: the vertical headrail needs to be properly supported in order to function correctly. It is important to use all clips provided, and space them appropriately. Insufficient mounting clips may cause the headrail to sag and cause the carriers to bind, preventing the blind from drawing correctly.

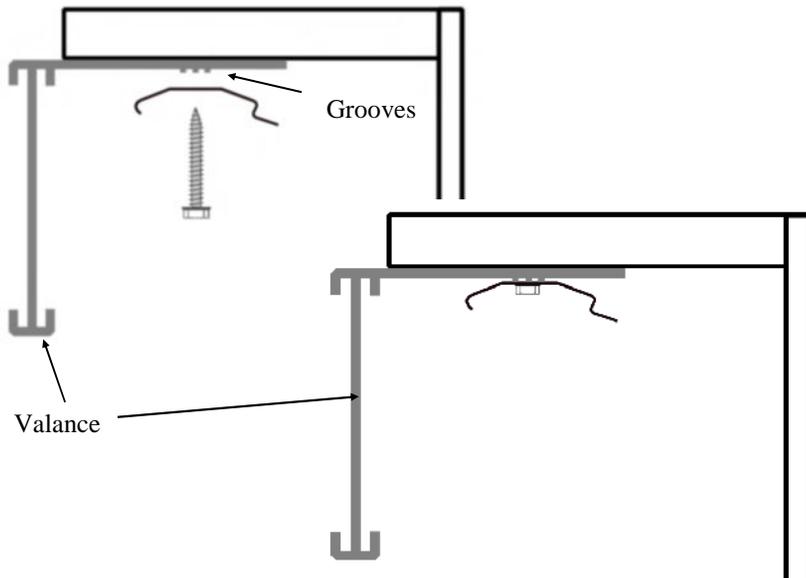


Mounting the Clips:

Using the screws provided, mount each clips directly into the top frame of the window.

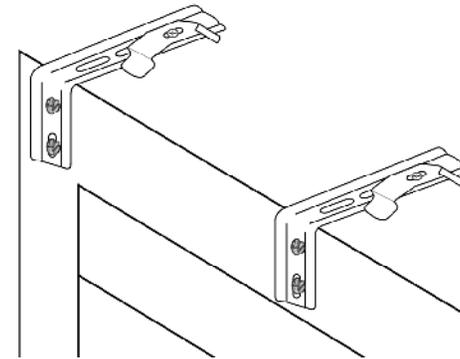


If your blind came with a valance, the mounting clip is installed directly into the valance, through the dust cover. Drill pilot holes into the dust cover of the valance, along the center of the three grooves. Holding the valance against the ceiling/top frame, screw the mounting clip into place.



Outside Mount:

For blinds ordered as Outside Mount, the mounting bracket with attached mounting clip is used. Using 2 screws per bracket, mount the bracket to the wall or window frame. Make sure all brackets are level and even. The same number of Outside Mount brackets would be used as for an inside mount. The valance will be installed separately for an Outside Mount.

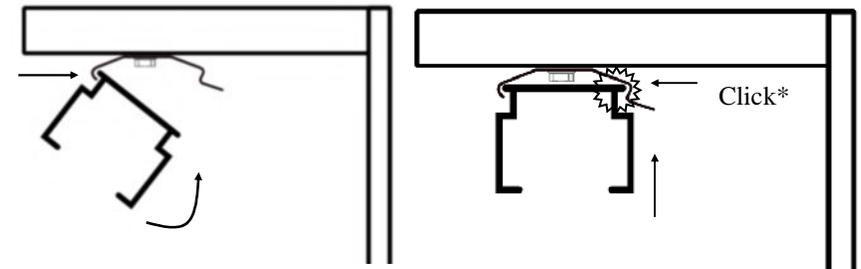


Installing the Headrail:

Insert the front edge of the headrail into the front edge of the mounting clip.

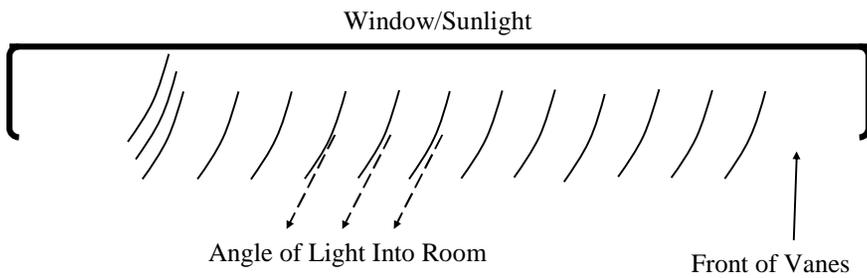
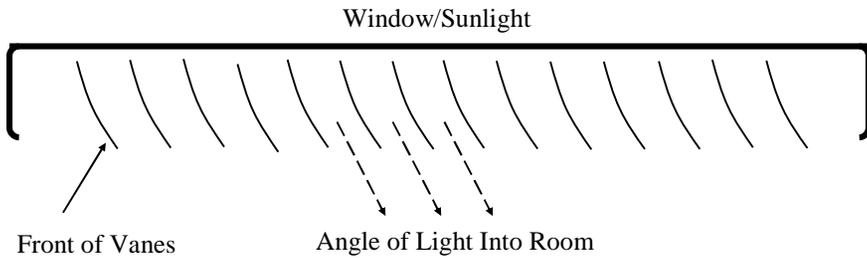
Push the back of the headrail up into the mounting clip and snap securely into place.

**The headrail is properly snapped into the mounting clip when you hear a loud clicking noise.



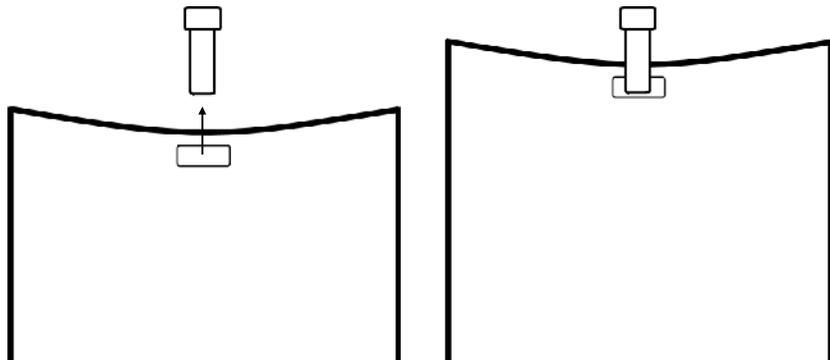
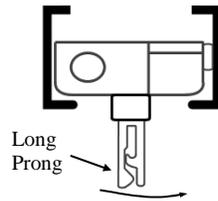
Attach the Vanes:

Determine the angle you want the patterned side of the vanes to face, and how light will enter the room.



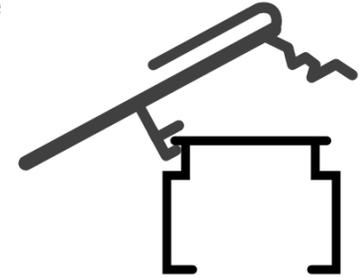
The vanes are snapped into the carrier stem so that the punch on the vane locks onto the prongs. Rotate the carriers so that the long prong is facing you.

Push each vane onto a carrier stem gently, until it "snaps" into place.

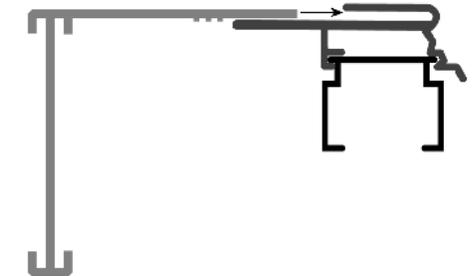


Attach the Valance (Outside Mount Only):

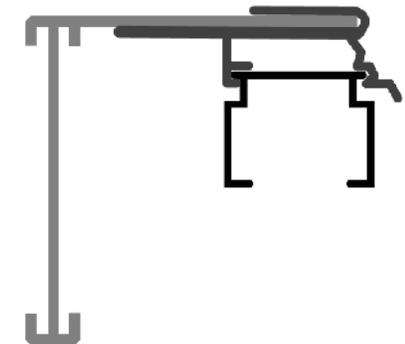
Attach the valance clips to the headrail, spaced evenly across the length.



Insert the dust cover of the valance into the slot at the top of the valance clip.



Push valance back until firmly in place.



Caring For Your Vertical Blinds

The quality materials used in manufacturing your blind require minimal care to maintain their appearance for several years. Here are some simple tips to keep your window coverings looking their best.

Vertical Vanes are easily cared for with regular dusting. A soft vacuum cleaner with a soft brush attachment, will remove deeper dirt and dust. When cleaned regularly, surface dust is easily removed.

In the event a spot or stain occurs on your vanes, the vinyl vanes can be easily wiped clean with a damp rag. Fabric vanes are durable enough for most cleaning. However, it is recommended you spot test a small hidden area of the shade before proceeding.

Gently blot stains with a soft clean cloth lightly dampened with water. Do not use harsh chemicals or cleaning agents, as this may cause permanent discoloration of the fabric.



Child Safety:

Century Blinds Inc manufactures its products in accordance with ANSI/WCMA recommendations for Child Safety.

To help prevent children from becoming tangled in lift cords all vertical blinds made with cord and chain operation come with a Safety Tensioner for the cord. This device comes already attached to the cord or chain and keeps the continuous loop safely anchored to the window frame or wall. In addition, the tilt chains are split at the bottom, with no chain loop to create additional hazards.

The Safety Tensioner can be installed to the bottom sill of the window frame, to the side of the window frame, or outside the window frame. The plastic foot at the bottom of the tensioner can be rotated by pulling it all the way down in the tensioner and twisting, allowing the tensioner to be installed at any angle. Detailed mounting instructions are included in the parts package for your shades.

