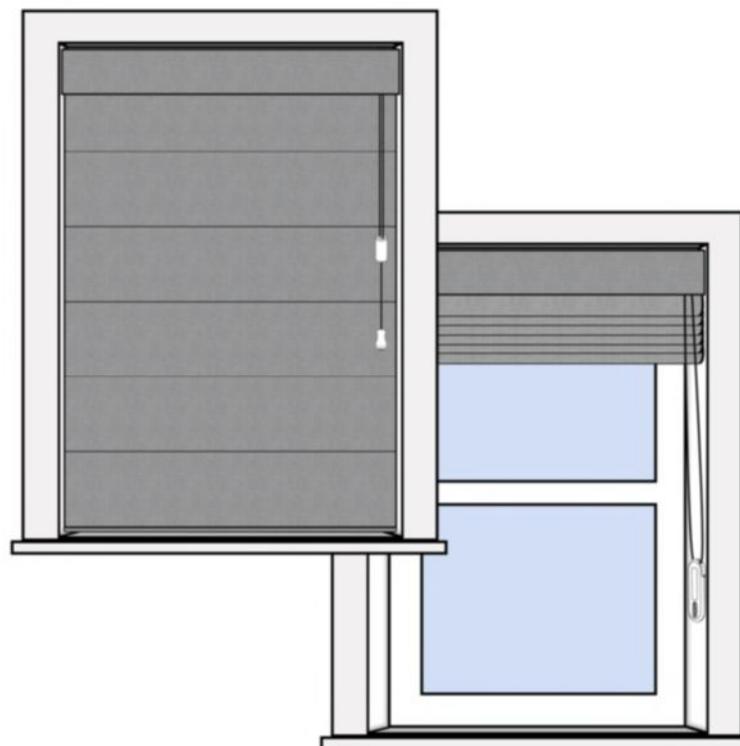


Installation Instructions Century Roman Shades



Installing Your New Roman Shades

Please take a moment to review the contents of your parts package.

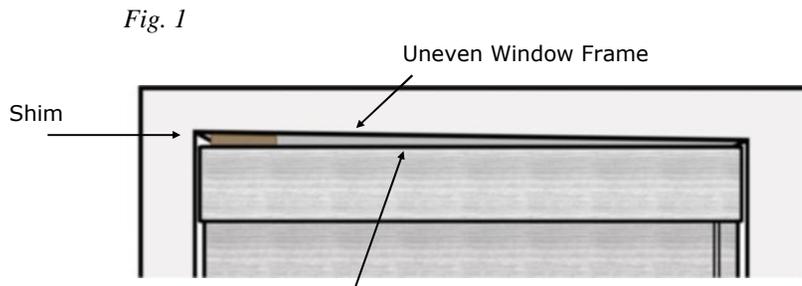
Your parts package should contain the following:

- 1) Installation Brackets (For Outside Mounts)
- 2) Mounting Screws
- 3) Cord Cleats (Std Lift) or Cord Tensioner (Super Rise)

Before Mounting the Shade:

In order to operate correctly, roman shades need to be installed perfectly level. For Inside Mounts, check the upper inside frame of the window. If the frame is uneven, a shim may be necessary to level the shade. (Fig. 1)

For Outside Mounts, make sure both brackets are installed level to each other. Also make sure the shade will clear all obstructions when installed and operated. Spacer blocks may be used to project the mounting brackets over any obstructions or molding.



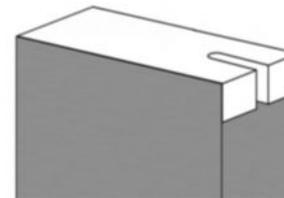
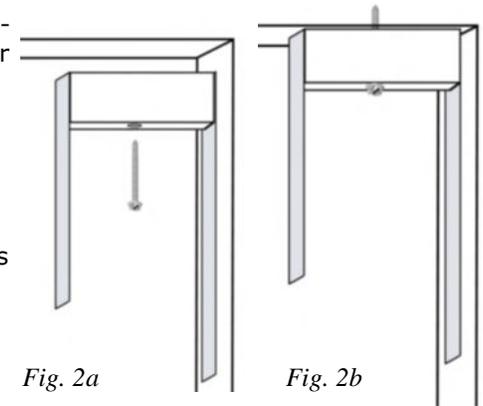
Shade headrail must be perfectly level for shade to operate correctly.

Mounting Your Shade:

Inside Mount - Shades made for inside mount will have pre-drilled holes in the headrail for the mounting screws.

Hold the headrail firmly against the casement, and drill small pilot holes into the casement through the screw holes. (Do not drill at the slots at the sides of the headrail.) (Fig. 2)

Use the mounting screws to attach the shade to the window casement, at the pilot holes. If a shim was required to level the shade, make sure it is firmly in place before tightening the mounting screws.

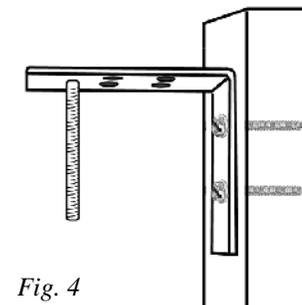


Outside Mount - Shades made for outside mounting will use the notches cut into the sides of the headrail for mounting on the OM brackets. (Fig. 3)

Hold the headrail level against the window frame or wall above the window frame. Lightly mark the position of the headrail slots.

Hold each mounting bracket against the wall or window frame and lightly mark the screw holes. Make sure you line the brackets up with the center of the slots in the headrail.

Drill pilot holes, and use appropriate fastener screws, wall anchors, or toggle bolts to mount brackets. (Fig. 4)



Outside Mount: (cont)

Push the headrail up onto the brackets so that the threaded posts on the brackets sit in the slots on the sides of the headrail. (Fig. 5)

Once in place, secure the headrail to the mounting bracket by tightening the wing nut. (Fig. 6)

Fig. 5

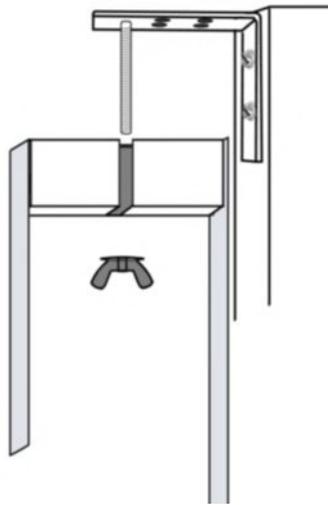
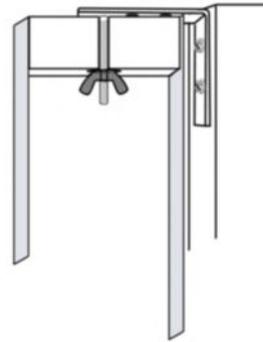


Fig. 6



Hold-Down Brackets:

Optional hold-down brackets are available to secure the bottom of the shade, to keep it from swinging if the shade is installed on a door.

Installation:

Lower the shade to its lowest position. Place the hold-down bracket on the window frame, aligned with the pins in the bottom dowel of the shade. Lightly mark the hole locations for the screws. Mount each bracket to the frame at your marks with the short screws. Insert the pins into the brackets. (Fig. 7)

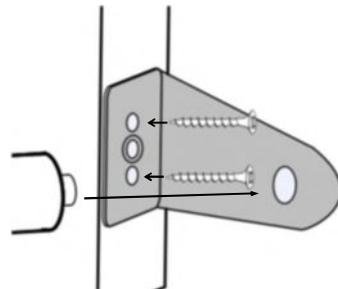


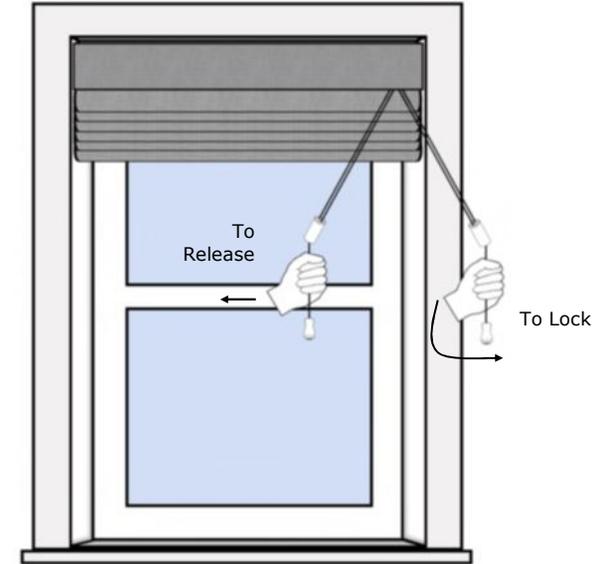
Fig. 7

Operating Your Shade:

Standard Lift:

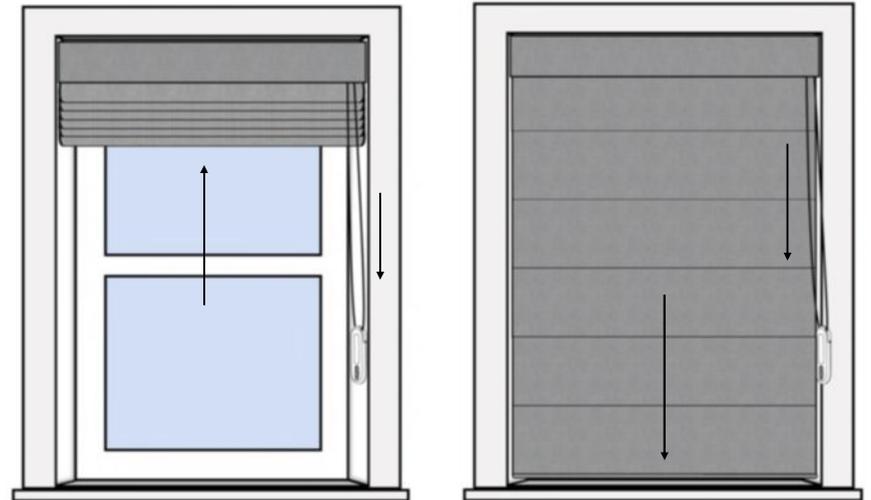
To raise or lower the shade, pull the lift cords straight down, and then angle the cords toward the outside of the shade to lock it.

To release, angle the cords toward the middle of the shade and give a slight tug to release the cord lock.



Super Rise:

To raise the shade, pull the continuous cord loop down until the shade is fully raised. To lower, pull the continuous cord loop down until the shade reaches the window sill.

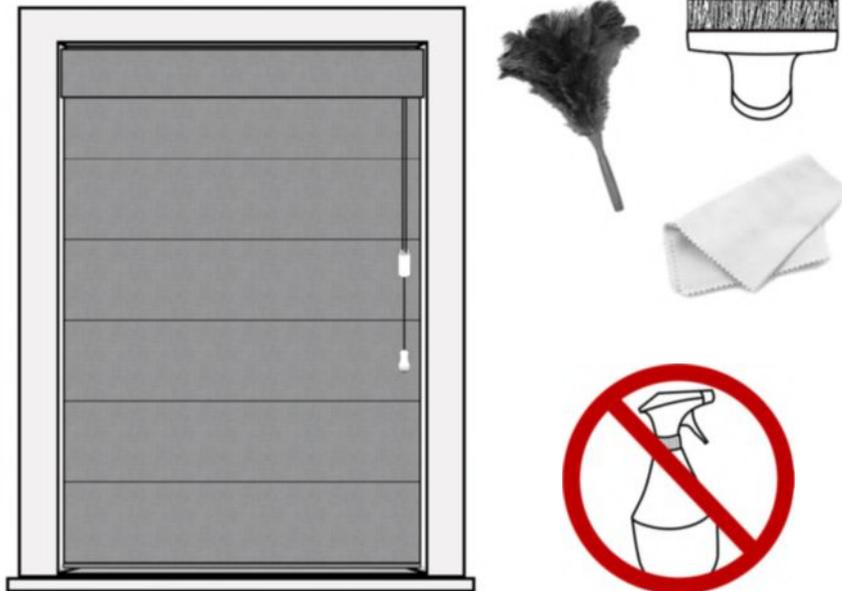


Caring For Your Woven Shade

The quality materials used in manufacturing your woven shade require minimal care to maintain their appearance for several years. Here are some simple tips to keep your window coverings looking their best.

Roman shades are easily cared for with regular dusting. A soft vacuum cleaner with a soft brush attachment, will remove deeper dirt and dust. When cleaned regularly, surface dust is easily removed.

Gently blot stains with a soft clean cloth lightly dampened with water. (Spot testing is recommended) Do not use harsh chemicals or cleaning agents, as this may cause permanent discoloration of the fabric.



Child Safety - Standard Lift Shades

Young children can STRANGLE in cord loops and in the loop above the cord stop. They can also wrap cords around their necks and STRANGLE. In addition, inner cords can pull out to form a loop, which can STRANGLE a young child.

- Always keep cords out of children's reach.
- Move cribs, playpens, and other furniture away from the windows, so a child cannot reach the operating cords.
- Do not tie cords together. Make sure cords do not twist together to create a loop.



Child Safety:

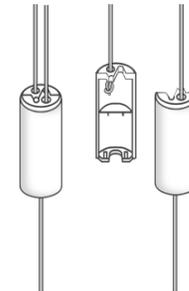
Century Blinds Inc. manufactures its products in accordance with ANSI/WCMA recommendations for Child Safety.

To help prevent children from becoming tangled in lift cords, all blinds or shades made with standard lift operation come with a Safety Breakaway on each shade lift cord, which separates into two pieces when pressure is applied between the cords. If your Breakaway is pulled apart, simply snap the two halves back together.

For increased safety, also included in your installation package are Cord Cleats, used to anchor the lift cord to the wall when the blind or shade is raised.

Mount the Cord Cleats to the side of the window frame, at a height where they will be out of reach for children. When the blind or shade is raised, wrap the lift cord around the Cord Cleats to anchor it safely.

Safety Breakaway



Cord Cleats



The Window Covering Safety Council (WCSC) and the U.S. Consumer Product Safety Commission (CPSC) are urging parents and caregivers to check their window coverings for exposed or dangling cords that can pose a strangulation hazard to infants and young children, and to retrofit or replace them with today's safer products. WCSC and CPSC recommend that only cordless window coverings or those with inaccessible cords be used in homes with young children.